



EMBASSY OF GREECE IN OTTAWA

80 Maclaren Str. K2P0K6, Ottawa

Tel.: 6132386271

Email: grcon.otv@mfa.gr

June 20th, 2025

File No. 085.1/527

To: a) **GOLPRO HOLDINGS INC.**
admin@golproholdings.com

"Invitation to tender for the replacement of a 2 ton Air Condition unit at the Residence of the Embassy of Greece in Ottawa."

The Embassy of Greece in Ottawa shall proceed to the signing of a contract for the replacement of a 2 ton Air Condition unit at the Residence of the Embassy of Greece in Ottawa, and calls the aforementioned interested company to submit a relevant offer for evaluation which should include the following:

Embassy of Greece – 80 MacLaren Street – Ottawa

Replacement of a 2 ton Air Condition unit at the Residence of the Embassy of Greece in Ottawa

Scope of Work

- Supply all skilled labour, material, equipment transportation, disbursements, site supervision by licensed personnel, insurance, plus taxes for the cleanup and repair of the gutters.
- Supply and install a 2 ton Air Condition Unit that services the ground floor of the residence
- Reclaim and dispose of existing refrigerant
- Remove existing equipment and dispose
- Install new evaporator and condenser
- Flush line set and replace to piping system
- Pressure test system, evacuate and charge with refrigerant
- Re adapt electrical and start up system
- The price per unit, including taxes and VAT
- The duration of the offer

The award criterion shall be the lowest offer which should comply with the aforementioned terms of reference.

Tenders may be submitted in printed or electronic form to the Embassy Secretariat by **June 24th, 2025**.

Interested parties must provide an IBAN bank account info.

Bids from companies other than those invited will not be considered.



For the Ambassador

Markos Tripolitakis

Embassy Counsellor

Deputy Head of Mission

*According to Law No 4412/2016 (as amended and in force)